



# ServoDocs®

## Enterprise Document Management System

Enterprise DMS for voluminous archival, indexing, retrieval and versioning with extensive integration capabilities using APIs, seamlessly across various storage locations.

### ARCHIVE

Central repository to store all business documents

### INDEXING

Allows enterprise class indexing features



### RETRIEVE

Searches documents and info easily and instantly



### VERSIONING

Provides version control for all documents



### Integration API's

CBS, LMS, LOS, ERP, CRM , HRMS

**Secure, Smart, and Scalable Document Management for Modern Enterprises**



## Product Overview

**ServoDocs®** - A leading-edge Document Management System (DMS) product with the capability to archive, retrieve, index with versioning of documents providing fast search, independent of the size of the document repository. This has been designed for delivering high performances having ability to be integrated with internal/external systems through APIs.

**ServoDocs®** is useful for long-term archive-retrieve use cases as well as short-term transactional use cases. It helps transform digitized paper documents and electronic files into valuable knowledge asset for the organizations that need to deal with unstructured documents for conducting business, as the system allows authorized access to the archived documents. With its versioning capabilities, it helps users maintain versions of the documents uploaded into the system. By default, the last version of a document is accessible, but if the user wishes to get a previous version then its also possible by providing the desired version number as the input.



Business applications, like: Core Banking System (CBS), Core Insurance, Lending Management System (LMS), Loan Origination System (LOS) , ERP, Accounting Applications, Customer Relationship Management (CRM), HRMS, Customer On-boarding, etc can be integrated with **ServoDocs®** through APIs.

**ServoDocs®** is capable of uploading, searching, downloading and updating different type of documents like pdf, jpeg, jpg, tiff, xls, doc and so on.

## Features & Functionalities



### Highly Integration-Friendly

Readily available APIs allow integration with any 3<sup>rd</sup> party applications. Also, the support for other modes of integrations makes it best suited for across-the-enterprise use by multiple business verticals.



### Security & Encryption

In order to comply with and meet the strictest data security policies, all documents are stored and transferred between the systems in an encrypted format.



### Multi-Storage Support

Diversify your reach as **ServoDocs®** supports multi-storage types in a single setup, regardless of whether the documents are to be archived in local servers or on object-based-storage.



### Increased Productivity

Freedom to work wherever you want, with better organization of your documents, saving your time with increased productivity of employees.



### Parallel Read/Write

When reading files from disk, CPU performance is typically not your bottleneck. It supports a high degree of parallel read/write operations that are faster than the traditional systems.



### Fast Searching & MIS

Search on file, folder and meta levels ensures instant retrieval. Offers live reports with inherent features such as audit-trail, restricted edit/view, Right-based access, MIS, etc.



## ServoDocs® Unique Value Proposition

- **Friendly & Easy-to-Use UI**
- **LDAP/Active Directory Integration**
- **Concurrent connection threads/access points**
- **Easy search, retrieval and view**
- **Versioning of documents**
- **Access control via web admin console**
- **Supports archival of most document formats**
- **Audit trail is maintained for easy compliance**
- **Auto indexing (Barcode, QR, MICR, CSVs)**
- **Annotation tools (Highlight, Stamp masking)**
- **Cloud/On-Prem deployment**
- **Multi-storage support – Azure, S3, SAN, NAS**
- **Admin dashboard (users, rights)**
- **Document purging & retention policies**
- **Microservices architecture with Docker/Kubernetes**
- **User types: user and admin**

## Success Story

### About the Customer

One of the Asia's largest NBFC with many Financial Services as offerings with 150 Billion USD in Asset Under Management (AUM).

### Business Challenge

- High Down times & delayed response
- Less API Friendly, Less Secure, High Risk
- No Version Control & improper Indexing

### Benefits

#### Instant Document Access

Increased productivity due to lower time lags & indexing

#### 75% Cost Reduction

Operational & hardware cost reduction by cloud compatibility.

#### Handle High Load & Volume

Across 13 LOBs, 61 million files have been uploaded, handling a cumulative 159 TB of data.

### Solution Delivered

- Single central Repository, with quick response time
- 10 TB data Migration from multiple applications
- Metadata Indexing for structured archival & quick retrieval

## Why Top Leaders Choose Servosys

- *Proven expertise in Document Management*
- *Scalable & API-first architecture for quick integrations*
- *Secure, compliant, and performance-driven platform*
- *Dedicated support with deep domain understanding*

## Key Differentiators

### ServoDocs® DMS

- In **ServoDocs®**, images are stored only in industry standard formats.
- **ServoDocs®** provides the capability of using object storage like Amazon S3.
- Parallel read/write operations make Servosys DMS highly optimized central repository and other applications can access documents at very high speed.
- DMS Rights are dependent on metadata and hence it is very easy to define rights based on the type of documents.

### Other DMS

- Images are often stored in a proprietary format and the client gets locked down with the vendor forever.
- Generally, an older generation DMS allows storage only in a conventional form.
- Old DMS have only serial read/write capabilities owing to compatibility with old I/O devices and requirements like use of jukebox (that was very popular at one time)
- Older systems assign rights based on folder only which is very restrictive as the clients need to spend huge time on setting rights for DMS usage.

## About Servosys

Servosys is one of the fastest-growing providers of software products and technology services for business process automation solutions, that address challenges like: process turn-around time, organizational productivity, service quality, regulatory compliance, business scalability and operational excellence. Servosys has the best solution expertise in areas such as: Business Process Management, Document Management, Mobile Imaging and Scanning complimented with Artificial Intelligence (AI) & Machine Learning (ML). The company serves various industries including: Banking, Financial Services, Insurance, and more....

## Certifications & Accreditations



ISO 9001 : 2015



ISO 20000 - 1 : 2018



ISO 27001 : 2022



ISO 27701 : 2019



ISO 22301 : 2019

Transform your enterprise with  
**Servosys**



**SERVOSYS**  
BPMS | DMS | RPA | Imaging

Get in Touch

Reach us: [inquiry@servosys.com](mailto:inquiry@servosys.com)